

ROUTING AND TRANSMITTAL SLIP

30 June 86

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Initials

Date

1. EXO/BDA

2. ADDA

3. DDA

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REMARKS

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Room No.—Bldg.

C/MS/DDA

Phone No.

5041-102

☆ GPO : 1981 O - 361-529 (148)

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA
FPMR (41 CFR) 101-11.206

DDA 86-1177

30 JUN 1986

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Information Services
Director of Information Technology
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training and Education

ORIG: DDA/MS

Distribution:

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FROM:

Chief, DDA Management Staff

SUBJECT: Executive Committee Decisions on the 1988-89 CIA Program

REFERENCES: A. DDA 86-1026, dated 28 May 1986; Subject: 1988-89 Budget Estimates
B. Memorandum for DDA from Comptroller, dated 26 June 86; Same subject

1. On 20 June 1986 the Executive Committee (EXCOM) agreed on a recommended 1988-89 CIA Program. Key decisions are summarized in Reference B, which is attached. We have asked for additional guidance regarding the tasking in paragraph 11 and will pass that on to you as soon as that is available. Overall, we believe we fared very well, given the current restrained environment. Presentations made to EXCOM by Directorate officers received high praise and contributed to the positive results.

2. The Directorate of Administration (DA) portion of the recommended program is as follows:

	<u>1988</u>	<u>1989</u>
Funds		
Positions		
FTE: Full-time		
Temp/Part-time		
Indigenous		

The resulting adjustments to your 4 April program submissions, including position reductions and cuts to the base, are spelled out in the attached worksheets.

~~SECRET~~

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6. Given the time constraints we face, please ensure that this memorandum and the supporting schedules are provided to your Planning and Budget Staffs as soon as possible. With the one exception noted below there is no slippage in the various due dates outlined in Reference A. That exception is that capability statements from the Offices of Finance, Personnel, Medical Services, Information Services and Logistics are due in the DDA/Management Staff by 3 July 1986 vice 1 July 1986.

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7. If further information or clarification is required, please contact



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Attachments:

Comptroller memo 86-981, dated 26 June 1986
Form CPB-1, 3, 4 and 5
Worksheet Control - Adjustments to Base, Ongoing & New Initiatives
Worksheet Control - Personal Services
Draft CPB-1 for 88-89 SSRs